

INTERNAL QUALITY ASSURANCE CELL(IQAC)

HENRY BAKER COLLEGE, MELUKAVU

HBC/IQAC/2015-16/04

MINUTES OF THE IQAC MEETING

held on 04/12/2015, Friday at 3.00 Pm. in Principal's Office

Chairperson: Dr. Aneyamma Varghese, Principal

Members Present the Meeting

1. Dr. Aneyamma Varghese, Principal *Aneyamma Vg*
2. Prof. Korah Jacob *Korah Jacob*
3. Prof. Renjith Sebastian *Renjith Sebastian*
4. Prof. Annie George *Annie George*
5. Dr. Antony Joseph
6. Dr. K. Jeevan Kumar *K. Jeevan Kumar*
7. Dr. Babu Joseph *Babu Joseph*
8. Dr. Beena Paul *Beena Paul*
9. Prof. Ansa Andrews *Ansa Andrews*
10. Prof. Shinu Thomas P *Shinu Thomas P*
11. Prof. Paul Mathews *Paul Mathews*
12. Sri. K P George *K P George*
13. Mr. Sibin Raju *Sibin Raju*
14. Ms. Aparna Merin Mathew *Aparna Merin Mathew*

Agenda of the Meeting

1. Review of minutes of previous IQAC Meeting and subsequent action taken.
2. Internal Examinations
3. Invited Lecturers
4. Library Infrastructure
5. Sign Boards
6. Celebration of National Days
7. Any other point with permission of the chair

Decisions of the Meeting

1. Approved the minutes of previous IQAC Meeting.
2. Decide to construct a centralized system for conducting internal examinations.
3. Decided that to give directions to departments for organizing more invited lecturers.
4. Decided to add an enough number of Book Racks to Library Infrastructure.
5. Decided to fix a minimum number of sign boards in the campus.
6. Decided that to celebrate National Days accordingly
7. Decided that to give directions to departments and clubs/cells for strengthen their current Year programmes .

The meeting ended up with 4.00 PM

Korah Jacob
Prof. Korah Jacob
Co-ordinator, IQAC



Aneyamma Vg
Dr. Aneyamma Varghese
Principal
PRINCIPAL
HENRY BAKER COLLEGE
MELUKAVU